



EMPLOYMENT OPPORTUNITY

Economic Analyst 3

Salary: \$4342.00 – \$5699.00 Range: 61

Recruitment # 1010e -08 Opens: May 1, 2008 Closes: Until Filled

Job Summary

Located in the Budget Office, this Economic Analyst develops agency economic analyses and studies, including WDFW revenue forecasts. The position has substantial responsibility for preparing and administering the WDFW budget, overseeing confidential economic analysis and revenue forecast information, developing public information relative to economic analyses and revenue forecasts, and recommending strategic initiatives to Executive Management. Other principal activities include:

- Monitoring revenue deposits against forecasts,
- Conducting economic and financial analysis and studies in support of WDFW Executive Management,
- Preparing reports required by statute or directed by the Legislature,
- Overseeing contracted economic and financial analysis studies,
- Identifying financial and economic implications of WDFW policy direction,
- Advising Executive Management of revenue assumptions and implications of proposed revenue changes,
- Maintaining, developing, and operating the agency's cost accounting system,
- Providing training to staff on financial systems as needed, and
- Coordinating the fiscal note process.

Working Conditions

This position is located in the Natural Resources Building, Olympia, Washington. The employee must have the ability to work in a fast paced environment under the stress of tight deadlines, prioritizing and completing assignments on time. He/she may occasionally be required to work in excess of 40 hours per week to meet critical deadlines during peak periods such as budget development and the legislative session. This is a highly visible position that interacts across the agency with managers and staff, including the Executive Management Team, legislators and OFM, other public agencies, and the general public.

This position is covered by a collective bargaining agreement between the State of Washington, Department of Fish and Wildlife and the Washington Federation of State Employees (WFSE), which contains a "union security" provision. This means that, as a condition of employment you must either join the union and pay union dues, or pay the union a representational or other fee within 30 days of the date you are put into pay status.

Desired Qualifications and Competencies

Three years of professional experience that included performing economic analysis and a Bachelor's degree in economics, public finance, business administration, or closely allied field are required. An advanced degree in one of these fields and three years of professional experience producing high-level financial and economic analyses is desired.